

Events Terms and Conditions

Delegate cancellation fees, terms and conditions

The below outlines our terms and conditions for in-person and virtual events for members and non-members.

The event listing on the IPS website states whether the event is a webinar, an in-person conference or a hybrid event. Member and non-member pricing is as advertised on the listing for each event.

Bookings must be made through the online booking system on the IPS website and payment made at the time of booking. Email bookings for delegate places will not be accepted.

If you have booked on to a virtual event, please do not share joining links to with other members or non-members.

Where a refundable deposit (members only) is required to book onto an event, this will be automatically refunded to the original payment method upon attendance at the event. If you do not attend, the deposit will be retained by IPS to cover costs already incurred by the society for the event.

Cancellation requests should be made through the online event portal and must be made at least 7 days prior to the event. The deadline for cancellation of tickets for each event will be confirmed on your event booking confirmation.

Upon cancellation of your ticket, we will refund your booking fee, less an admin fee to cover the costs of processing the refund. Cancellations made after this time can't be refunded. All cancellation requests are reviewed before any refund is issued, please allow 14 days for refunds to be processed.

IPS reserves the right to cancel any event. We aim to give as much prior notice as possible. If IPS postpones an event for any reason and the delegate (member / non-member) is unable to attend on the rescheduled date, a full refund will be provided.

IPS shall assume no liability in the event a conference is cancelled, rescheduled or postponed due to an unintended event, Act of God, unforeseen occurrence or any other event that renders performance of this conference impracticable, illegal or impossible. For purposes of this clause, a fortuitous event shall include, but not be limited to war, fire, labour strike, extreme weather or another emergency.

Please note that while speakers and topics were confirmed at the time of publishing, circumstances beyond the control of the organisers may necessitate substitutions, alterations or cancellations of the speakers and/or topics. As such, IPS reserves the right to alter or modify the advertise speakers and/or topics, if necessary, without any liability to you whatsoever. Any substitutions or alterations will be updated on our web page as soon as possible.

Venues

On entry to an event, you agree to accept and abide by any venue rules and our [event code of conduct](#). IPS events do not accommodate under 18's.

Filming & Photography Notice

Please be advised that when you attend an in-person or virtual event, you are entering an area where photography, audio and video recording may occur for education, marketing and promotional purposes by IPS and affiliate organisations – both in print and online (i.e., social media). By attending an in-person or virtual event, you hereby acknowledge and agree to such recordings being made.

It is important that you let us know prior to the in-person or virtual event commencing if you have an issue or concern regarding this, so that we can take appropriate steps to ensure you are not included.

Please contact events@ips.uk.net if you have any questions.